

SCOPE MANAGEMENT PLAN

**33 Balfour St
Bathroom/toilet/laundry
renovation**

Project name	33 Balfour St Bathroom/toilet/laundry renovation
Prepared by	Leanne Phillips (project Manager)
Date	13 Feb 2021
Project justification	The existing rooms are in need of repair as they have deteriorated over time. The renovation will repair existing damage and prevent any future damage (e.g: moisture ingress). A modern updated bathroom/toilet/laundry will enhance the resale value of the property and also the saleability of the house.
Project Description	Renovation and modernization of the bathroom, toilet and laundry in the house. The goal is to not remove any walls, to minimize cost, if at all possible.
Project Deliverables	
Deliverable A	<u>Renovated bathroom</u> – including new bath tub, new shower recess, new cupboards, new tapware and shower head, new “tastic” and light fittings, new mirror, new cupboards/shelves. Switches and power point fittings are new and will be reused. New tiles on the floor and wall. Phase 1: Disconnection of plumbing & electrical (as necessary) - Removal and disposal of existing fittings - <i>Floor and wall tiles; Sink/basins; Cupboards and storage; mirror, Tapware; Bath tub; Shower recess; Towel rails etc..</i> Phase 2: Structure/framework work – removal of existing cabinetry, structural changes & repairs necessary. Phase 3: Installation of new fittings – electrical, plumbing and cabinetry Phase 4: Fit off - painting, tiling, plastering, plumbing & electrical
Deliverable B	<u>Renovated toilet / basin area</u> – new toilet fitting, new basin fitting and tapware. New tiles on the floor and wall. Phase 1: Disconnection of plumbing & electrical (as necessary) - Removal and disposal of existing fittings - <i>Floor and wall tiles; Sink/basins; Cupboards and storage; mirror, Tapware; Toilet;</i> Phase 2: Structure/framework work – removal of existing cabinetry, structural changes & repairs necessary. Phase 3: Installation of new fittings – electrical, plumbing and cabinetry Phase 4: Fit off - painting, tiling, plastering, plumbing & electrical
Deliverable C	<u>Renovated laundry</u> – Phase 1: Disconnection of plumbing & electrical (as necessary) - Removal and disposal of existing fittings - <i>Floor and wall tiles; Sink/basins; Cupboards and storage; mirror, Tapware.</i> Phase 2: Structure/framework work – removal of existing cabinetry, structural changes & repairs necessary. Phase 3: Installation of new fittings – electrical, plumbing and cabinetry Phase 4: Fit off - painting, tiling, plastering, plumbing & electrical
Project Objectives	TO have all 3 areas matching in terms of colour, style and finishing.
Cost Objectives	Maximum \$25 000 budget for ALL aspects including materials to be supplied by Nigel & Leanne (owners)
Schedule Objectives	Total project to be completed by 30 June 2021. Aspects of all 3 deliverables may be able to be started/carried out at the same time.

Quality Measures (criteria to determine what is acceptable)	• All tiles must line up correctly • All cupboards/shelves/rails must be 100% horizontal (not crooked at all) • All items must match the finished and specs agreed upon
Primary Risks	• Cost increases in materials; • Contractors not meeting their obligations in terms of timing or quality; • Internal wall damage that is not evident before commencement; • Builder not liaising with other trades adequately • Product availability
Other objectives	For time without water and a toilet to be kept to an absolute minimum to minimize interruption and inconvenience to the household.
Approval	Project Manager: Leanne Phillips  Sponsors: Nigel Phillips  Leanne Phillips 